

Terms & Conditions for Participation with Fauna Forever

These *Terms and Conditions* form The Participant's contract with The Organisation. In the act of applying to participate on any Fauna Forever project, initiative, volunteer or intern program, course, workshop or expedition, The Participant accepts these conditions as well as the *Code of Conduct* outlined below. In these conditions 'The Organisation' shall mean Fauna Forever [Asociacion Fauna Forever, Fauna Forever SAC and all associates in the Fauna Forever Group]. 'The Participant' shall mean the volunteer, intern, researcher, forest ranger, photographer, expedition member, course or workshop participant, or field assistant, and is the signatory on the Fauna Forever (FF) Application Form and the FF Legal Waiver (signed on arrival in Puerto Maldonado).

All participants of The Organisation must provide their own health and travel insurance and waive all rights and claims against Fauna Forever, its management team and the organisations affiliated with it.

1. THE CONTRACT

Once The Participant has been accepted onto one of its projects, a place is confirmed when:

- a) The Participant has completed, signed and returned the FF Application Form and agreed to this FF Terms and Conditions document;
- b) The Participant has paid a non-refundable \$US deposit amount (disclosed on the FF Invoice and FF Acceptance Letter) or the equivalent in GB£;
- c) The Participant has acknowledged receipt of a confirmation invoice.

2. PAYMENT

Payments may be made in United States Dollars (US\$) or Great Britain Pounds (GB£) by BACS (direct bank-to-bank deposit or transfer) using the information in the corresponding FF invoice document;

The non-refundable deposit is payable **up to 14 days** after official acceptance onto one of The Organisation's projects to secure a place, as detailed in the FF Acceptance Letter and FF Invoice document.

The remaining balance is payable **no later than one calendar month prior** to The Participant's start date with The Organisation.

Failure to pay the deposit and balance within the specified times gives The Organisation the right to cancel the place and offer it to another applicant.

3. CANCELLATION

In the event of cancellation by The Participant, such cancellation shall only be effective from the date that written (hardcopy or email) notification is received and acknowledged by The Organisation. The following refunds will be made:

Period prior to The Participant's start date	Refund
More than 60 days	100%
43 - 59 days	50%
29 - 42 days	25%
0 - 28 days	Nil
Having already started the placement	Nil

Any deposit paid is non-refundable.

4. MAJOR CHANGE OR CANCELLATION

The Organisation reserves the right to make a major change or cancel the contract after it has been made, but before The Participant's start date when The Participant will have the choice of:

- a) Accepting the cancellation or changed arrangements;
- b) Joining at another time (subject to availability) – if this is more expensive The Participant must pay the difference, but if it is cheaper The Organisation will refund the difference.

If The Organisation cancels for any other reason than a Force Majeure, for instance because it would prefer to offer a place to another person, The Organisation will refund any payments made to The Organisation by The Participant, excluding the non-refundable deposit.

In the event that The Organisation cancels The Participant's place The Organisation will not be liable for any additional costs incurred by The Participant with regards to the purchase of flights, insurance, or any other associated expenses.

Force Majeure means unusual and unforeseeable circumstances beyond The Organisation's control, the consequences of which The Organisation could not avoid, including but not limited to war, riot, civil strife including strikes and industrial disputes, internationally declared epidemics, terrorist activity, natural or nuclear disaster, fire, flood, adverse weather conditions or the threat of any of these. In the event of

a Force Majeure, The Organisation may cancel The Participant's place with The Organisation and refund any monies paid.

Some services may be interrupted or cancelled due to climate conditions, reasons of force majeure, acts of God, riots, etc., or others beyond the control of The Organisation or its associates. No reimbursements will be made as a result of such interruptions or cancellations beyond our control.

5. ITINERARY

Itineraries are planned with great care, although, for operational reasons, it may be necessary to change the sequence of activities or the intended routes taken, and though such cases are rare, in general itineraries should be treated only as a basic guideline.

6. CHANGES TO TRAVEL ARRANGEMENTS

The Organisation books all transport and accommodation in advance to ensure availability and standard pricing and cannot offer either full or partial refunds in the event that The Participant wishes to change the transport arrangements stipulated in their itinerary.

The Participant is therefore liable for the cost of any changes they make to the pre-defined transport plans laid out in their itinerary.

7. MEALS

The Participant must notify The Organisation of any specific dietary requirements and/or allergies on the FF Application Form. The Organisation cannot guarantee the provision of specialised food and requires that The Participant discusses this issue with The Organisation Team before a deposit is made.

8. CONTRIBUTION FEE / DONATION

A contribution fee (treated by The Organisation as a donation) is required to participate on its projects. The fee or donation includes:

- All accommodation in Puerto Maldonado/Cusco (whichever is relevant for the project) and at field sites (research stations, ecotourist lodges, homestays, ranger stations, and campsites);
- Food (3 nutritious meals per day) and clean drinking water are provided at all sites. Any extra bottled water will need to be purchased by The Participant;
- All training provided by the project directors and team coordinators;
- All airport transfers in Puerto Maldonado or Cusco (on arrival and departure), transport to and from field sites;
- All in-country support during the participation period (via telephone, email or in person);
- Use of all project research and communications equipment during the participation period.

The contribution fee or donation does not include:

- International flights to Lima, Peru;
- Domestic or internal flights in Peru;
- Travel and health insurance (this is compulsory for all participants);
- Off-setting of green house gas emissions from international and domestic flights;
- Other (non-project related) local transport in and around Puerto Maldonado and Cusco (for instance artisan shopping)
- Medical expenses of a personal nature
- Personal spending money.
- Alcoholic beverages

9. HEALTH NOTICE

A Yellow Fever vaccination is recommended for travel to the area. Certificates are sometimes checked on arrival in the airport in Puerto Maldonado.

While Malaria is not present in the areas The Organisation works, it is present in other areas of the Peruvian Amazon, and The Organisation recommends The Participant to

consult a doctor to get advice on relevant medication.

Leishmaniasis is also present in the Peruvian Amazon, including in areas near Puerto Maldonado. It is a protozoan skin disease transmitted by a small biting fly (Phlebotomus spp.) similar to a sand fly. It can be treated by a course of injections. The best form of prevention is to wear trousers and long-sleeved shirts at all times when in the forest, especially after dark, and to sleep under a mosquito net.

There have been recent outbreaks of Dengue Fever and Chikungunya Fever in and around Puerto Maldonado, and although there are regular fumigations, the best form of prevention is to apply insect repellent while in town. Although such fevers are not very serious, participants should inform The Organisation's team of any symptoms, which may include aching joints, vomiting and diarrhoea and general fatigue, in order to effectively care for the person while they recover.

10. HEALTH & SAFETY DISCLAIMER

The Organisation management team, and anyone else working in association with The Organisation, cannot be held responsible for any accident or mishap that may occur in connection with any part of, or services connected with The Participants visit. In the absence of more qualified medical assistance, The Organisation's employees will, to the best of their knowledge and ability, provide First Aid support when needed. By signing the Terms and Conditions you agree not to take any legal proceedings against The Organisation or its employees as a result of any First Aid treatment, advice, information or medicines offered or administered during The Participant's visit.

11. INSURANCE

It is The Participant's responsibility to obtain sufficient personal travel and health insurance prior to their travel

to Peru. The Participant is willing to accept full responsibility for insurance up to limits that The Participant may require. This insurance should cover personal accident, medical expenses, air ambulance, loss of effects, repatriation costs, and all other expenses which might arise as a result of loss, damage, injury delay or inconvenience occurring to The Participant. It is compulsory that The Participants has personal travel insurance from the day they arrive in Peru. When obtaining travel insurance, The Participant must ensure that the insurer is aware of the type of travel and activities to be undertaken in Peru.

12. TRAVEL DOCUMENTS & ADVICE

The Participant must be in possession of a valid passport and all visas required for the whole of their journey and The Participant accepts responsibility for obtaining the same. Any information or advice given by The Organisation on visas, vaccinations, climate, clothing, baggage, special equipment, etc is given in good faith, but without responsibility on the part of The Organisation.

13. AUTHORITY

At all times the decisions of The Organisation's management team will be final on all matters likely to endanger the safety and wellbeing of The Participant. The Participant must at all times strictly comply with the laws, customs, banking, foreign exchange, and drug regulations of Peru. Should The Participant fail to comply with the above, or should The Participant interfere with the wellbeing of any of the other members of The Organisation (staff, contractors, volunteers, interns, researchers, and so forth), then The Organisation may ask and then order The Participant to leave The Organisation without recourse to any refund.

14. RESPONSIBILITY

The Organisation shall not be liable for any damage or loss if the failure to

abide by these Terms and Conditions and is: 1) attributable to The Participant; 2) attributable to a third party unconnected with the provision of the services contracted for and the event was unforeseeable or unavoidable; 3) due to unforeseen and unusual circumstances beyond The Organisation's control, the consequences of which could not have been avoided even if all due care had to be exercised; 4) due to political disputes, industrial action, climate or other matters of a similar nature and any other force majeure; and 5) due to an event which The Organisation, even with all due care and attention could not foresee or forestall. Any liability is limited to the full contribution fee paid by The Participant. In all cases The Organisation specifically excludes all liability for indirect or consequential loss or expense including loss of profits.

15. CLAIMS AND COMPLAINTS

If The Participant has a minor complaint against The Organisation or service providers (e.g. lodges, hotels) The Participant must first inform a representative of The Organisation in order that the matter be discussed and rectified. Official complaints must be put in writing within 7 days of the end of The Participant's time with The Organisation.

16. LOCAL CONDITIONS

Due to political and cultural differences, as well as generally tougher physical conditions, travel to the areas of research for The Organisation involves risks other than those we take in our daily lives. It is important The Participant makes themselves aware of the risks involved, and is responsible for making their travel plans and insurance decisions accordingly.

17. PHOTOS

The Participant should be aware that they may be photographed and/or filmed while participating with The Organisation. The Organisation reserves the right to use such material for any publications or marketing uses

and promotional literature. If the participant is opposed to this, they must provide written notification to The Organisation before their placement start date.

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Code of Conduct

1. BACKGROUND

Asociación Fauna Forever is a Peruvian non-profit organisation established in 2010. Both the organisation and its various projects work towards biodiversity research and conservation, local community development, sound use of natural resources and environmental education in the Peruvian Amazon.

2. GENERAL CONDUCT

As well as providing a positive learning environment and an unforgettable experience for all participants, Fauna Forever is dedicated to preserving the environment and minimising any environmental impacts. For reasons of health and safety, and to ensure high levels of respect for the local environment, all Fauna Forever participants and staff are required to abide by a Code of Conduct. The Management Team reserves the right to evict any participant who is found breach of this Code of Conduct.

3. SMOKING

Smoking is permitted only in designated areas at each research centre/lodge, details of which will be provided by the on-site administrators in each case. Whilst in the bus/boat (travelling to and from research centres/lodges) or in the forest, smoking is strictly prohibited.

4. LITTER

Littering is prohibited at all times. Participants must dispose of all litter and waste using receptacles provided at each research centre/lodge. (This especially applies to cigarette butts and chewing gum).

5. ALCOHOL

Although moderate consumption of alcohol is permitted to those over the age of 18, drunken or antisocial behaviour will not be tolerated at any time. In the case where participant visit an ecolodge or research station,

alcohol must only be purchased and consumed at the designated bar area and participants are strictly prohibited from purchasing and bringing their own alcohol to the research centre or lodge. When in Puerto Maldonado, participants must be mindful that they are representing Fauna Forever, and consumption of alcohol is only permitted in moderation.

6. DRUGS

The possession or use of illegal drugs will not be tolerated. Participants found consuming or in the possession of illegal drugs will be expelled from Fauna Forever immediately and will forfeit any rights to reimbursement. Violation of this policy may also be reported to the local police.

7. RESPECTING LOCALS & THE LOCAL WILDLIFE

Participants are expected to respect the local culture and people and act in a responsible manner. Participants should be aware that during their stay they are effectively representing Fauna Forever and should act accordingly. Much of the wildlife in the area is fragile and sensitive to humans and care should be taken to minimise impacts as much as possible. The collection of flora and fauna samples must be pre-approved by a director of Fauna Forever.

8. DAMAGE

Participants are required to pay for the cost of any damage inflicted on Fauna Forever's property (e.g. equipment and materials) that is not considered by a manager or director to be the result of general wear and tear.

9. COMPLAINTS

All complaints should be made in writing to a manager or director of Fauna Forever.

10. GROSS MISCONDUCT

Gross misconduct will be misconduct deemed to be so serious that Fauna Forever can no longer tolerate the presence of the participant. Examples of gross misconduct may include; physical violence; theft or fraud;

deliberate falsification of records; falsification of field data, deliberate damage to property; possession or use of illegal drugs.

A participant who commits such an act will be evicted from Fauna Forever and will forfeit any rights to reimbursement.

Enquiries

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